

MINUTES of the meeting of the GRASSMOOR, HASLAND AND WINSICK PARISH COUNCIL held on 11 October 2023 at the Grassmoor Community Centre.

PRESENT

Councillor P J Hemsley (in the Chair)

Councillors A H Booker, M Durrant, J Hartshorne, L Hartshorne, V Lievesley, V Poole, A Woolven and J Wood.

PUBLIC PARTICIPATION

There were no matters raised in public participation.

POLICE/PARISH LIAISON

Reference was made to a serious incident which had occurred at a Rykneld property. Councillor L Hartshorne agreed to take up potential security issues at the property with Rykneld.

It was noted that there had been several recent incidents of graffiti on the skatepark. A name had been suggested as to who was responsible and the Clerk agreed to pass the name on to the Police.

Concerns were expressed over the rider of an orange motorbike which was driving at speed and doing "wheelies." The Clerk would report the matter to the Police.

COUNTY COUNCIL MATTERS

Unfortunately, Councillors Cupit and Woolley were unable to attend the meeting. The Clerk reported that he was awaiting information for Councillor Cupit regarding the proposed locations of the new grit bins on the Harron estate.

The Clerk was also asked to seek an update on the current position regarding the flooding problem in Barnes Park.

DISTRICT COUNCIL MATTERS

Councillors Durrant and L Hartshorne reported that the District Council had set up a cross party Steering Group to look at the Local Plan Review. It was hoped that mobile phone reception in the Parish would be a priority. Rykneld were also reviewing the condition of council housing in the district.

Councillor Durrant reported that the issue of the increase in school dinner prices would be considered at the County Council's November Council meeting.

Councillor Hartshorne requested that a local farmer had requested a "cattle crossing" road sign on North Wingfield Road as he was concerned about the speed of the traffic. The matter had been raised with the County Council and it was unlikely that a sign would be provided owing to the lack of accidents in the vicinity.

111/23 APOLOGIES FOR ABSENCE

Apologies for absence were received on behalf of County Councillors C Cupit and J Woolley and T Shirley, Assistant Parish Clerk.

112/23 CO-OPTION OF PARISH COUNCILLOR

The Clerk reported that Andrew Woolven had submitted an application to co-opted on to the Parish Council to fill one of the three vacancies on the Council. Having considered the application, the Parish Council agreed that Mr Woolven be co-opted on to the Parish Council representing the Grassmoor Ward.

RESOLVED to agree that Andrew Woolven be co-opted as a Parish Councillor representing the Grassmoor Ward of the Council.

Councillor Woolven signed the declaration of acceptance of office and joined the meeting.

113/23 DECLARATION OF MEMBERS INTERESTS

Councillors L Hartshorne, P J Hemsley, V Poole and J Wood declared personal interests in the item relating to Grassmoor Community Centre as members of the Community Centre Management Committee (Minute no. 118/23 refers). Councillor V Lievesley declared a personal interest in the same item as an employee of the Community Centre.

Councillors A H Booker and J Hartshorne declared pecuniary interests in the item relating to Grassmoor Community Pavilion as members of the Pavilion Operational Management Group (Minute no. 119/23 refers). Councillor A Woolven declared a personal interest in the items relating Grassmoor Community Pavilion and Barnes Park as a member of Grassmoor Cricket Club (Minute nos 119/23 and 120/23 respectively refer).

Councillor L Hartshorne declared a personal interest in the item relating Planning Matters as Chair of the District Council Planning Committee (Minute no. 131/23 refers).

114/23 MINUTES RESOLVED that the non-exempt Minutes of the meeting of the Parish Council held on 13 September 2023 be confirmed as a correct record and signed by the Chair.

115/23 FINANCIAL MATTERS

The Responsible Financial Officer presented for information, details of receipts and payments to 30 September 2023 which showed an overall balance of £179,358.81. The bank reconciliation had been circulated to every member by email.

It was agreed that payments be authorised as detailed below:

Date	Details	Method	TOTAL	VAT Inputs
13.09.23	NEDDC - Bench licence	74BACS	£1.00	£0.00
13.09.23	DUWC - Donation (see Minutes)	75BACS	£500.00	£0.00
26.09.23	Staff Salaries - September	76BACS	£2,569.23	£0.00
26.09.23	HMRC - PAYE September	76BACS	£633.59	£0.00
27.09.23	Aspire Energy - Pav heating deposit	77BACS	£1,342.95	£0.00
27.09.23	R Ackrill - Zoom fee	78BACS	£15.59	£2.60
01.10.23	Lee's Garden Services - Parks	79BACS	£1,065.00	£0.00
01.10.23	GCC - Grant	80BACS	£3,000.00	£0.00
01.10.23	A Ward – Work Boots	81BACS	£110.00	£18.33
01.10.23	P Gladders – Electrical Work – Community Centre	82BACS	£1,360.00	£0.00
01.10.23	NEDDC – Trade Waste	83BACS	£678.86	£0.00
01.10.23	Npower – Park Lighting	84BACS	£90.15	£4.29
05.10.23	BT - Pavilion	85DD	£98.28	£16.38
05.10.23	Eon Next - Pavilion	86DD	£140.44	£6.69
11.10.23	Water Plus - Pavilion	87DD	£9.41	£0.00
11.10.23	Cathedral Leasing - Pavilion	88DD	£42.12	£7.02

The Responsible Financial Officer reported that the Parish Council's Internal Auditor had resigned. It was agreed that Karen Howes be appointed as the new Internal Auditor.

It was noted that the second instalment of the precept had been received from the District Council in the sum of £69,000.00. The Responsible Financial Officer had arranged the transfer of £59,000.00 from the current account to the Capital Account to maximise interest.

- RESOLVED** to (a) note the report;
(b) agree the bank reconciliation and the summary of receipts and payments to 30 September 2023;
(c) approve the transfer of £59,000.00 from the current to the capital account;
(d) approve the appointment of Karen Howes as the Parish Council's Internal Auditor;
and
(e) approve the payment of accounts as detailed above.

116/23 CHAIR'S ANNOUNCEMENTS

It was reported that Remedi UK who ran a restorative programme, had agreed to attend a future meeting of the Parish Council. The Clerk would make the necessary arrangements.

It was also reported that District Council had appointed two new Directors. Joy Redfern was the new Director of Street Scene and David Thompson was the Director of

Planning. Both Directors had said they would be happy to meet the Parish Council by way of an informal introduction should the Council so wish.

117/23 APPOINTMENT OF PARISH CLERK

The Clerk reported that the post had now been advertised on the Parish Council's website and Facebook page and on the District Council's job vacancy website. The closing date for applications was 22 October 2023.

RESOLVED to note the report.

118/23 GRASSMOOR COMMUNITY CENTRE

The Clerk reported that Phil Gladders had completed work in respect of the 5 year electrical safety certificate. He had flagged serious concerns over the storage of combustible materials under the mezzanine area. The Community Facilities Manager had sought a second opinion on this, but the Clerk had instructed her to clear the space of combustible materials as soon as possible. The emergency lights and the fire alarm had been tested and some work was required as a result. Fire detectors would be required for under the mezzanine area.

There was a problem with the Community Centre boiler. The Community Facilities Manager had engaged Richard Harris to undertake the repairs and she was also setting up an annual maintenance contract with him.

A new fridge had been purchased for the kitchen and a new water boiler was on order. A contract for cleaning materials had been set up with Analan Supplies Limited.

Contracts had been issued to all staff along with the disciplinary procedure. It was noted that staff were unhappy with the wording of the disciplinary procedure which the Clerk would investigate.

Numbers attending the Toy Library continued to increase. The Grassmoor by the Sea event had been successful with over 200 people attending. The ice cream and mocktail event had also been successful.

Upcoming events included a digital engagement event, two pumpkin carving sessions, a film night, Children in Need coffee morning, Christmas family bingo, Kakou Chesterfield SOUP event, Christmas tree decorating sessions, a Christmas party and a community theatre performance.

It was noted that two members of staff would be accessing free food hygiene training.

RESOLVED to note the report.

119/23 GRASSMOOR COMMUNITY PAVILION

It was reported that the new immersion heating in the Pavilion had been installed and the new control panel would be fitted later in the month.

The Clerk reported that a cheque had been received from Eon in the sum of £1,030.99 as income from the solar panels.

The Responsible Financial Officer reported that there were still issues with Water Plus therefore an accurate bill for water had not been received. Water Plus would be attending on site on 27 October to look at the schematics.

The Community Facilities Manager was planning Halloween crafts and games and a tabletop sale.

RESOLVED to note the report.

120/23 BARNES PARK AND WINSICK PARK

The Clerk reported that he had not had chance to arrange the meeting between the Cricket Club and Lee's Garden Services. Lee's Garden Services had indicated that they would not be undertaking any further work on the cricket wicket or outfield pending this meeting.

The Responsible Financial Officer explained that following the last Parish Council meeting, Lee's Garden Services had cut the outfield but had not cut the wicket. The Cricket Club had themselves without notifying the Council, arranged for the wicket to be cut.

The Clerk advised that it was in all party's interests to find a solution to this issue and to work together. If a solution could not be found and another provider had to be identified (such as possibly reverting back to the District Council), it was likely that the costs of the service to the Parish Council would be increased and therefore the contribution from the Cricket Club would also increase.

One option would be for the Cricket Club to maintain the wicket and the outfield from its own funds. The Cricket Club had considered this option, but there were issues that would need to be overcome such as the costs of purchasing the equipment and how it would be securely stored.

The Cricket Club had provided details of their usage of the Pavilion over the season. This would be totalled up and an invoice issued as soon as possible. It was noted that the Cricket Club were to apply for a Club Premises Licence for the sale of alcohol at the Pavilion.

The Parish Council were reminded of the accident in the Park whereby a young boy had accidentally run into the chain wire surrounding the cricket wicket causing some injuries to his teeth. Councillor Woolven advised that 116m of replacement wire would be required.

The Clerk reported that he had had a brief conversation with Big Local regarding funding for the pathways in Barnes Park. There would need to be more formal discussions before any bid for funding could be considered.

Councillor L Hartshorne reported that the District Council were updating the rules of its Dog Management Policy which related to Barnes Park.

RESOLVED to note the report.

121/23 COST OF LIVING CRISIS

There were no matters to report.

RESOLVED to note the report.

122/23 CCTV

The Clerk reported that he had still not managed to find a cctv company willing to take on the management of the Parish Council's existing system. He would however continue, to look for a new company to manage the cameras.

RESOLVED to note the report.

123/23 MILL LANE ALLOTMENTS

The Clerk reported that following an EGM, a new Allotments Committee had been formed comprising of eleven members. All positions had been filled except for the Treasurer which was being considered at a meeting on 12 October.

The new Committee were struggling to open a new bank account as a lease was required or a £500.00 deposit needed to be made. The Allotments currently had no lease and no funds from which to pay the deposit. The Secretary to the Committee, had therefore asked if the Parish Council would be prepared to cash the cheques left with the Council by the previous Committee and act as banker to allow bills to be paid whilst a new bank account was opened. The Responsible Financial Officer had advised that it was against the Council's Financial Regulations to act as a bank for a third party therefore the request could not be acceded to.

The Parish Council however, agreed to "loan" the Allotment Committee £1,000.00 to allow outstanding bills to be paid and to allow a deposit to made to the new bank account.

RESOLVED to (a) note the report; and
(b) agree a loan of £1,000.00 to the Allotment Committee.

124/23 GILL LANE ALLOTMENTS

The Clerk reported that a local couple had expressed an interest in purchasing the field off Gill Lane that was currently rented to David Burton. It was agreed not to consider the sale of the land at this time.

RESOLVED to agree to not consider the sale of the land at Gill Lane.

125/23 GRASSMOOR LAGOONS, AVENUE WASHLANDS AND COUNTRY PARK

The Clerk reported that he had ordered the plaque for the new seat in the Country Park, but it had not yet been delivered.

The Friends Group event on the Country Park on 24 September had failed to attract more volunteers to the Group. The Group were therefore considering options to reduce the scale of its activities to remain viable.

RESOLVED to note the report.

126/23 BIG LOCAL

There were no matters relating to Big Local to report.

RESOLVED to note the report.

127/23 ENVIRONMENTAL MATTERS

There were no matters relating to Environmental Matters to report.

RESOLVED to note the report.

128/23 ADDITIONAL LIGHTING – DOCTOR’S PATH

There was no progress on this matter to report.

RESOLVED to note the report.

129/23 COMMUNITY SPEED WATCH

The Clerk reported that no further volunteers had come forward to join scheme despite further publicity on the Council’s website and Facebook page. It was agreed therefore not to proceed with the Scheme at this stage.

RESOLVED to not proceed with the Speed Watch Scheme at this stage.

130/23 REMEMBRANCE SUNDAY

The Clerk reported that he was in the process of planning for this year’s Remembrance Sunday Service which was to be held on 12 November. Father Ian Faulkner had agreed to conduct the Service.

The wreaths and the sound equipment had been ordered. Richmond Event Hire would provide the marquee at a cost of £350.00 plus £3 per chair. It was agreed to order fifteen chairs.

The Clerk would arrange for the Assistant Clerk to publicise the Service.

RESOLVED to note and approve the arrangements for the Remembrance Sunday Service.

131/23 PLANNING MATTERS

The Clerk reported on the following planning applications:

Application No.	Description	Comments/objections/material considerations
23/00429/FL Manor House Farm, Mansfield Road Mr W Wright	Extension and conversion of detached garage to form single storey granny annex	The Parish Council had no objections to this application.
23/00694/FL 188 North Wingfield Road Mr C Norton	Change of use to form new Crisis House and safe haven	This application had been conditionally approved.
23/00475/FL Hasland Testing Centre, Mansfield Road Mr C Naylor	Retention of security fence, partial change of use to car sales forecourt with associated office, proposed change of colour to MOT centre building from green to grey	This application had been conditionally approved.
23/00713/AD Hasland Testing Centre, Mansfield Road Mr C Naylor	Application for advertisement consent for canvas signage attached to boundary fencing	This application had been conditionally approved.
23/00830/FLH 111 Mansfield Road Mr D Newton	Ground floor extension to front elevation	The Parish Council had no objections to this application.
23/00790/LDC 151 Mansfield Road Mr R Davenport	Proposed steel structure and demolition of single garage	The Parish Council expressed concerns over the size and scale of the new building and the potential impact on neighbouring properties. It was also unclear as to what the use of the new building would be.

RESOLVED to (a) note the report; and
(b) comment on the above application as detailed.

132/23 EXCLUSION OF THE PUBLIC RESOLVED that under Regulation 4 (2)(b) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting for the following items of business on the grounds that in view of the nature of the items of business, that if members of the public were present, exempt information as defined in Paragraphs 1, 2 and 3 of Part 1 of Schedule 12A to the Local Government Act 1972 would be disclosed to them.

Summary of proceedings conducted after the public had been excluded from the meeting.

1. Confirmation of the exempt minutes of the meeting of the Parish Council held on 13 September 2023.

133/23 EXEMPT MINUTES RESOLVED that the exempt Minutes of the meeting of the Parish Council held on 13 September 2023 be confirmed as a correct record and signed by the Chair.

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Chair

Meeting closed at 8.10pm.